



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

Duck Lane, Chard, Somerset TA20 2ES

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Friday 17th October 2025

Dear Parents and Carers

Reference: Parents' evenings

We are looking forward to holding our parents' evenings in November. Class teachers will be holding their meetings with you on either Monday 10th November or Tuesday 11th November 2025.

All appointments will be face-to-face with your child's class teacher in the school hall. Appointments should be made online through an online booking system. In September our website was updated to a new provider and the online booking system is different than what it was last year, and the admin team are working to ensure that this goes smoothly for all parents.

At the beginning of next week, you will receive an email asking you to create a password for the new booking system. This email will come from support.jw@junipereducation.org and not the school email account. Only contacts that have parental responsibility and an email address will be set up with an account.

The online booking for appointments will then go live on Wednesday, 22nd October 2025 and bookings will close on Friday, 7th November 2025.

We would appreciate parents attending to see their child together, but if this is not possible then please book a separate appointment via the system.

In person parents evening – Monday 10th November 15.40 – 19.00

You will meet with your child's class teacher in the school hall for a ten-minute appointment. Your child's class teacher will be able to share your child's English and Maths books with you and discuss their progress and attainment in all subjects.

In person parents evening – Tuesday 11th November 15.40 – 18.00

You will meet with your child's class teacher in the school hall for a ten-minute appointment. Your child's class teacher will be able to share your child's English and Maths books with you and discuss their progress and attainment in all subjects.

Appointment with Mr Clode

If your child has additional educational needs or if you are worried that your child may have additional educational needs that is impacting on their education, there will also be an opportunity to meet with Mr Clode on both dates to discuss your concerns or worries. If you would like an appointment, please contact the school office where the admin team will be happy to book you an appointment time.

Please note that **ALL** after school enrichment clubs will be cancelled for the week.

As always please bear with us if some appointments go over the allocated time.

We are looking forward to sharing your child's successes with you.

Yours sincerely,

Mr Luke Talmage
Headteacher

Mr Alan Clode
Deputy Headteacher

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