Manor Court Community Primary School & Early Years Centre
Duck Lane, Chard,
Somerset, TA20 2ES
Tel: 01460 62350
email: office@manorcourt.ppat365.org
www.manorcourtcommunityprimary.co.uk
Headteacher Mr Dan Glentworth

Proud member of PPAT EDUCATION

Friday 11th September 2026

Dear Parents & Carers,

As we come to the end of our first week back, I wanted to take a moment to thank you for the warm welcome you have given me. It has been a pleasure meeting so many of you on the school gate and getting to know our wonderful school community.

I would also like to praise our pupils for how well they have returned after the summer break. They have come back to school with positive attitudes, good behaviour and a real eagerness to learn. They have represented both themselves and their families very well, and I am incredibly proud of the start they have made to the new school year.

One area that I would like us all to focus on together is **attendance and punctuality**. I understand that after six weeks away from school, getting back into a regular morning routine can be challenging. However, being in school every day and arriving on time is extremely important for every child.

Good attendance helps children to:

- Make the best possible progress in their learning.
- Build strong friendships and feel part of the school community.
- Develop positive habits and routines that will help them throughout their lives.

While there have been some positive signs this week, our overall school attendance last year was **below the national average** and is not where it needs to be. Rapid improvement is needed, and this is something we can only achieve by working together. Every day in school matters, and even small improvements can make a big difference over the course of a year.

As you have probably already seen, I am on the school gate every morning and afternoon whenever possible. Please do come and say hello. If you have any wider school-related questions, I am always happy to listen and help where I can.

I would also like to remind everyone about the school's communication process. Following these steps helps us resolve your concerns as quickly and effectively as possible.

(Continued on Page 2)

Manor Court Community Primary School & Early Years Centre
Duck Lane, Chard,
Somerset, TA20 2ES
Tel: 01460 62350
email: office@manorcourt.ppat365.org
www.manorcourtcommunityprimary.co.uk
Headteacher Mr Dan Glentworth

Proud member of PPAT EDUCATION

If you have a question or concern regarding your child, please follow these stages:

1. Class Teacher
Your child's class teacher should always be the first point of contact and can usually deal with your concern quickly.

2. Phase Leader
If you feel that your concern has not been resolved, please contact:

- **Mrs Farwell** for EYFS and Key Stage 1
- **Mrs Terry** for Key Stage 2

3. Deputy Headteacher
If further support is needed, please contact **Mr Clode**, Deputy Headteacher.

4. Headteacher
Finally, if the matter remains unresolved, please contact me directly and I will do all that I can to listen to your concerns, understand the situation and work with you to find a positive way forward for your child and family.

Celebration Assemblies
Celebration assemblies will continue to take place weekly. However, parents will only be invited to the final celebration assembly of each half term with our first one being on **Friday 23 October.** Assembly times will be **FS & KS1: 9.00am** and **KS2: 2.40pm.**

We will also be introducing a new **ASPIRE Values Award**, which will only be presented at these special assemblies. If your child is receiving an award, their class teacher will contact you in advance.

Thank you once again for your support and partnership. Together, by working closely as a school community, we can ensure that every child is happy, successful and able to reach their full potential.

With best wishes,

Mr Dan Glentworth
Headteacher