



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage **Deputy Head Teacher** Mr A Clode

Duck Lane, Chard, Somerset TA20 2ES

Telephone 01460 62350 • email sch.091@educ.somerset.gov.uk

manorcourtschool.sch.co.uk • twitter @ManorCourtChard

Dear Parents/Carers

Parents Evening - Monday 11th February and Wednesday 13th February 2019

We have arranged a Parents Evening for you to meet with your child's class teacher on either Monday 11th February, 3:30pm – 6:00pm or Wednesday 13th February, 4:00pm – 7:00pm, the Parents Evening will take place in the school hall. These are very important evenings and we would be grateful if one or both parents could attend. Mr Clode (Deputy Head Teacher/Inclusion Leader) and Miss Gregory (Early Intervention Officer) will also be available to discuss your child's progress or issues that you may have.

Please fully complete and return the slip below to your child's class teacher by no later than **Thursday 7th February** so we can inform you of your appointment day and time. Appointments will be allocated on a first come, first served basis. If you would also like to see Mr Clode (Deputy Head/Inclusion Leader) or Miss Gregory (Early Intervention Officer), please tick the relevant box. Mr Clode may also request an appointment to see you.

There will be opportunity to complete the Ofsted Parent View survey in the school hall, using the school iPads during the parents evening. We would appreciate if more parents could complete this survey.

Please note that there will be no after school clubs on Monday 11th February or Wednesday 13th February and children will need to be collected promptly at the end of the school day. We look forward to seeing you during parents' evening.

Yours sincerely

Mr L Talmage
Head Teacher

Mr A Clode
Deputy Head and Inclusion Leader

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Parents' Evening- Monday 11th February and Wednesday 13th February 2019

Child's Name Reg

(Please indicate your preferred time zone)

Monday 11th February 2019

3:30 – 4:30 4:30 – 5:30 5:30 – 6:00

Wednesday 13th February 2019

3:30 – 5:00 5:00 – 6:00 6:00 – 7:00

I would also like an appointment with Mr Clode (Deputy Head and Inclusion Leader).

I would also like an appointment with Miss Gregory (Early Intervention Officer).

Sibling Name Class

ASPIRE

Ambition • Sincerity • Positivity • Integrity • Respect • Empathy