



# MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage Deputy Head Teacher Mr A Clode

Duck Lane, Chard, Somerset TA20 2ES

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14<sup>th</sup> February 2020

Dear Parents/Carers

## **Parents' Evening - Monday 2<sup>nd</sup> March and Wednesday 4<sup>th</sup> March 2020**

We have arranged a Parents Evening for you to meet with your child's class teacher on either Monday 2<sup>nd</sup> March, 3:30pm – 6:00pm or Wednesday 4<sup>th</sup> March, 3.30pm – 7:00pm. All appointments will take place in the School Hall. These are very important evenings and we would be grateful if one or both parents could attend. Mr. Clode (Deputy Head Teacher/Inclusion Leader) will also be available to discuss your child's progress or issues that you may have.

Please fully complete and return the slip below to your child's class teacher by no later than **Wednesday 26<sup>th</sup> February** so we can inform you of your appointment day and time. Appointments will be allocated on a first come, first served basis. If you would also like to see Mr. Clode (Deputy Head/Inclusion Leader), please tick the relevant box. Mr. Clode may also request an appointment to see you.

There will be an opportunity to complete the Ofsted Parent View survey in the school library, using the school iPads during the parents' evening.

Please do inform us if you would like a Portuguese translator to be present during your appointment.

**Please note there will be no after school clubs on either of these days.**

We look forward to seeing you.

Yours sincerely

Mr L Talmage  
Head Teacher

Mr A Clode  
Deputy Head and Inclusion Leader

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## **Parents' Evening - Monday 2<sup>nd</sup> March and Wednesday 4<sup>th</sup> March 2020**

Child's Name ..... Class .....

(Please indicate your preferred time zone)

- **Monday 2<sup>nd</sup> March 2020**  
3:30 – 4:30  4:30 – 5:30  5:30 – 6:00
- **Wednesday 4<sup>th</sup> March 2020**  
3:30 – 4:30  4:30 – 5:30  5.30 – 7.00

I would also like an appointment with Mr Clode (Deputy Head and Inclusion Leader).



# ASPIRE

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