



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage Deputy Head Teacher Mr A Clode

Duck Lane, Chard, Somerset TA20 2ES

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17th March 2020

Dear Parents and carers,

Coronavirus update to parents

As you will be aware, the Government is changing the advice on the current Coronavirus situation on a daily basis. I am writing to reassure you that as a school, each member of our community's safety is paramount. We are paying careful attention to both the Government and the Department for Education advice and taking all precautionary measures.

Until otherwise advised by the British Government, or until the staffing levels are at an unsafe level to open safely, Manor Court school will remain open and function to as near normal as possible. However, we will be making proactive and reactive decisions to limit the impact of coronavirus on each child.

We have taken the following steps this week:

- Asked each of our valuable volunteers, who regularly come into school to assist in the children's education, to not come into school.
- From Friday 20th March all after school clubs will stop for this academic term, please collect your child promptly at the end of the school day. Breakfast club provision will continue as normal.
- We have ceased to hold whole school assemblies (including our weekly celebration assemblies)
- We are limiting the number of visitors and meetings that are held at school and will do so until further notice.
- We have purchased a school mobile phone in which we can maintain contact with our families.
- We are looking into possible arrangements for children who are entitled to recognised Free School Meals to have a meal provided for them in any potential long-term school closure. This will not be extended to all children in Key-Stage 1 (those entitled to the Universal Free School meals).
- The Year 4 trip to Somerset Museum has been cancelled and refunds will be issued in due course. We are waiting to hear from Charmouth Heritage centre with regards to the Year 3 trip on Monday 23rd March and will let you know as soon as possible.

The Government was specific in the advice that it has published in relation to parents and schools keeping individual children safe. Please pay attention to the detail of this advice and ensure that you take all steps to keep yourself and any vulnerable family members safe.



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1. Children should stay at home if they are unwell with a **New** continuous cough or high temperature as this will prevent spreading infection to others. Otherwise all children should attend education as normal.
2. If children become unwell during the school day with a **New** continuous cough or high temperature they will be sent home

Please follow the normal sickness policy and inform the school office that your child is unwell and provide the school office with the reason.

If you are worried about having COVID-19 or the impact that this is having on immediate or distant family members please call the COVID-19 helpline on 0800 046 8867. The Helpline is open 8am-6:00pm (Monday to Friday) and 10:00am - 4:00pm Saturday and Sunday.

The helpline has requested that the school address is quoted.
Our postal address is Manor Court Community Primary School, Duck Lane, Chard, Somerset, TA20 2ES

Please ensure that you follow Manor Court Primary School on Twitter on through our official Facebook page. This will be updated on a regular basis to provide information to our parent community. We will also update our website accordingly.

Please also help us by doing the following:-

- Please do not come onto the school site during the school day unless it is for a medical emergency. Please ensure your child has everything they need for the day including, drink bottles, lunchboxes, PE kit, glasses etc.
- If you are collecting your child because they have siblings who may have been told to isolate, please do not bring unwell children onto the school site.
- When bringing your children into school in the morning and collecting them at the end of the school day, please leave the site promptly and not stay on site longer than necessary.

With all kind regards.



Mr L Talmage
Head Teacher



Mr A Clode
Deputy Head Teacher/Inclusion Leader