



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

Duck Lane, Chard, Somerset TA20 2ES

Telephone 01460 62350 • email office@manorcourt.ppat365.org

manorcourtschool.sch.co.uk • twitter @ManorCourtChard

Friday 24th September 2021

Dear Parents and Carers,

Easing of Covid-19 restrictions at Manor Court Primary School from Monday 4th October 2021

Once more we would like to extend our gratitude to each family in supporting us as we followed Government guidance and put restrictions in place to keep your children and families, and our own, safe throughout the pandemic so far.

As you know, at the end of the 2020-2021 academic year, the Governing Body agreed with our decision to slowly ease the restrictions that have served us well since the start of the pandemic in March 2020. We continued to restrict the number of parents and visitors on site and said that we would review restrictions at the end of the third week of the school year.

We are pleased to inform you that we will remove some of these necessary restrictions on Monday 4th October. However, we are remaining realistic and acknowledge that we may need to reinstate some restrictions if the number of positive cases increase nationally and locally, or if the Government issues instructions to do so. Please read the following information carefully.

Dropping your child to school in the morning

A positive legacy of school life in this pandemic is the independence that older children have gained in walking themselves into the school building and for remembering their own belongings at the end of the school day. We want to maintain this independence alongside the desire of some parents to come onto the school site, and still be in a position to restrict a large unplanned gathering within the school grounds.

We also appreciate that the staggered start times are not ideal for parents who need to be at work between certain times and that employers may be requesting that you return to pre-pandemic working hours.

From Monday 4th October, all children (and parents if they are walking their children to school) can enter the school grounds from 08:40 when each gate will be opened and when Learning Support Assistants and senior teachers will be on the playground to supervise children walking to their classrooms. The class teachers will remain in the classrooms to take the register and hear children read as soon as the school day starts.

As prior to the start of the pandemic, morning registration opens at 08:45 and will close at 08:50 when all parents if onsite need to have left the school site and the gates will be closed and locked. Key-stage 2 children are still encouraged to walk directly to their classrooms unaccompanied using the doors from the playground.

Foundation Stage classes

At the start of the day, Foundation Stage children should be walked by their responsible adult to the gate of the Foundation Stage outdoor area where they can be left in the care of the school staff. Adults can use whichever gate that they wish to enter the school grounds. To ease congestion at peak times we would suggest using either the gate at the back of the school or the pedestrian gate at the front of the school nearest to Coronation Street.



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Year 1 classes

Year 1 children and parents can access the school grounds via the pedestrian gate nearest the Year 1 block and children will be encouraged to go straight to their classrooms.

Year 2 classes

Year 2 children and parents can access the school grounds via the main pedestrian gate at the front of the school and children will be encouraged to access the school building through the doors at the front of the school.

Children in Year 3, 4, 5 and 6 classes

Children and in Key-Stage 2 can access the school grounds via any gate, walk directly to their classroom entering through which ever door is most convenient for them.

Collecting your child at the end of the school day

As prior to the start of the pandemic, the school day will now end for all children at 15:15, unless they are attending an enrichment after school club or paid for wraparound care. Each of the school gates at the front and back of the school grounds will be opened at 15:10 for parents to come onto the grounds. The gates will be shut and locked at 15:25.

Parents are politely requested to maintain their own social distancing when collecting children from the playground and to not attempt to access the school buildings at any point. If parents of children in Years 4, 5 and 6 would prefer to give permission for their children to walk home alone they can request a consent form by emailing the school office or the year group email address.

Foundation Stage	
Hedgehogs	Collection from the Foundation Stage outside area
Squirrels	Collection from the Foundation Stage outside area
Year 1	
Bumblebees	Collection from the Year 1 outside area
Dragonflies	Collection from the Year 1 outside area
Year 2	
Nightingales	Steps that lead into the building from the KS2 playground
Magpies	Door at the front of the school in front of the main gate
Year 3	
Owls	Collection from the door nearest to the Owls classroom onto the KS2 playground
Kingfishers	Steps that lead into the building from the playground onto the KS2 playground
Year 4	
Eagles	Collection from the door nearest to the Eagles classroom onto the KS1 playground
Puffins	Collection from the door nearest to the Eagles classroom onto the KS1 playground
Year 5	
Badgers	Collection from the veranda at the top of the KS1 playground.
Foxes	Collection from the veranda at the top of the KS1 playground
Year 6	
Herons	Children will leave their classroom and meet you at your chosen place
Otters	Children will leave their classroom and meet you at your chosen place

Communication with class teacher

Please continue to communicate with your child's class teacher through Eylog and the year group email addresses.

Year group	Eylog or email address to use to contact class teacher
Foundation Stage	Eylog accounts
Year 1	Y1@manorcourt.ppat365.org
Year 2	Y2@manorcourt.ppat365.org
Year 3	Y3@manorcourt.ppat365.org

Year 4	Y4@manorcourt.ppat365.org
Year 5	Y5@manorcourt.ppat365.org
Year 6	Y6@manorcourt.ppat365.org

PE Kits

Children are to continue to wear their PE kits to school on days on which they have their PE lessons. As the weather starts to get wetter and colder children must wear a jumper and ideally tracksuit bottoms to ensure that they stay warm.

Assemblies

From Monday 4th October we will start to hold special Key-Stage assemblies in the School Hall and are already making plans for a Foundation Stage nativity, Y1 and Y2 Christmas play, Y3 & Y4 Carol Concert at St Mary's and a Y5 & Y6 Carol Concert at St Mary's which parents and family members can attend.

Open mornings

We will be holding Open Days for all parents on the morning of Monday 18th October, Tuesday 19th October and Wednesday 20th October. If you would like to attend one of these sessions, please follow the instructions in your ParentPay account. These open morning slots are limited to thirty so that we can maintain social distancing and will be offered on a first come first served basis.

Thank you for your ongoing support.

Yours sincerely,



Mr Luke Talmage
Head Teacher



Mr Alan Clode
Deputy Head/Inclusion Leader