



# MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

Duck Lane, Chard, Somerset TA20 2ES

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Wednesday 6<sup>th</sup> October 2021

Dear Parent and Carers,

**Reference: Parent and teacher meetings on Monday 18<sup>th</sup> October and Wednesday 20<sup>th</sup> October, online parental survey and tours of the school**

### Parent and teacher meeting

The first half term of this academic year has nearly finished, and we will hold our first parent and teacher meetings of this academic year on Monday 18<sup>th</sup> October and Wednesday 20<sup>th</sup> October. This first meeting is always a valuable opportunity to build positive working relationships between home and school, for parents to find out how their child has settled into their new class environment and for achievements and the next steps for your child to be discussed.

Due to the Government restrictions of the last eighteen months, it was necessary for parent and teacher meetings to be held via Zoom or telephone. After speaking to a large number of parents, it became clear that most preferred to speak to their child's teacher online or via the telephone.

At this point in the academic year, we will be offering parents the opportunity to meet with their child's teacher for ten minutes either via Zoom or through a telephone conversation in the comfort of your own home. Via the Zoom calls we will be able to share your child's excellent work with you. However, if you choose for your meeting with your child's teacher to be on the telephone, it will not be possible for you to see and discuss your child's work.

Please indicate the most convenient time slot and preferred forum (Zoom or telephone call) in which you would like to meet with your child's teacher and return the form to your child's class teacher by Tuesday 12<sup>th</sup> October to enable us to arrange a time that is convenient for you. Please also name any siblings that are in school.

### Parental survey

Please do take the time to complete the online survey for each of your children who attends our school. This survey will close on Friday 29<sup>th</sup> October and can be found by following this link

<https://forms.office.com/r/hqS5tgnP90>

### Open mornings

Earlier this week we wrote to all parents to explain a conversation that Mr Talmage had with PHE about the rise in covid cases in Chard amongst teenagers and those who have not received the covid vaccination.

As the leaders of our school, we have navigated our way through the past eighteen months to the best of our ability and acknowledge that our decisions have an impact on your children and their families.

We have come to conclude this week, with the support of the local governing body, that having large tours of the school on open mornings (scheduled for Monday 18<sup>th</sup> October, Tuesday 19<sup>th</sup> October and Wednesday 20<sup>th</sup> October) is not a responsible step to take for our school community and for local places of employment in the build up to Christmas. These open mornings will now be rescheduled for after Christmas.

We know that because of the required safety measures many parents of children in Foundation Stage and Year 1 have not stepped inside of the school and will not have seen the school with children in it. If this is



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the case and you would like to see the school earlier than after Christmas, we would be delighted to show you around the school in small family groups.

We will continue to show families who wish or may wish to apply for a place for 2022 around the school in small groups. We request that you follow each of our covid restrictions and telephone the school to arrange a mutually convenient time.

Thank you for your ongoing support.

Yours sincerely,



Mr Luke Talmage  
Head Teacher



Mr Alan Clode  
Deputy Head/Inclusion Leader

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**Parents Evening Request Slip**

Child's Name ..... Class .....

Siblings ..... Classes .....

Siblings ..... Classes .....

Please list your first 3 choices your preferred day/time slot (a 10-minute appointment will be confirmed with you).

Monday 18<sup>th</sup> October

- 4pm – 4.30pm
- 4.30pm – 5pm
- 5pm – 5.30pm
- 5.30pm – 6pm

Wednesday 20<sup>th</sup> October

- 4pm – 4.30pm
- 4.30pm – 5pm
- 5pm - 5.30pm
- 5.30pm - 6pm
- 6pm – 6.30pm
- 6.30pm – 7pm
- 7pm – 7.30pm

I would like my parents evening meeting via Zoom

I would like my parents evening meeting via telephone

Parents Name ..... Telephone .....

Email address to be used for Zoom link .....

Please return this form to your child's class teacher.