



# MANOR COURT Community Primary School

incorporating **Manor Court Early Years Centre**

A Member of Preston Primary Academy Trust

**Head Teacher** Mr L Talmage

**Deputy Head Teacher** Mr A Clode    **Assistant Head Teacher** Mrs G Terry

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Tuesday 8<sup>th</sup> July 2025.

Dear Parents and Carers,

## **RE: Leaving arrangements for the class of 2025!**

As the end of the school year is fast approaching, we are writing to you with details of how we will be celebrating your child's time at Manor Court.

### **Leavers' service**

There will be a formal Leavers' assembly to celebrate the achievements of the children on Thursday 17<sup>th</sup> July at 9.15am in the school hall. The assembly will include songs, memories and a presentation of the traditional Manor Court trophies. Due to fire regulations, numbers at this assembly are restricted and each family will be allocated 2 paper tickets. Please return any unwanted tickets to the school office so that they can be redistributed on a first come, first served basis. You are invited to stay for tea and biscuits after the assembly.

### **Leavers' party**

To celebrate their time at Manor Court, we will be holding a party for the children on the last Tuesday of the term, Tuesday 15<sup>th</sup> July. This will be a non-uniform day for Y6. Using the money that the children raised at the Make £5 Grow event, we will be enjoying a Silent Disco in the school hall. We will be providing pizza from Domino's and ice cream for lunch but if your child would like to bring any additional or alternative foods for their own consumption, then they may do.

### **Shirt signing**

If children wish to have a shirt signed by their friends as a memento of their time at Primary school, they may bring in a spare one on the last day (Friday 18<sup>th</sup> July). Children will not be allowed to sign shirts that are being worn.

### **Collection on the final day-Friday 18th July 3pm finish**

It has become a tradition over the last few years that the children are given a guard of honour by their parents and the pupils and staff of KS2 as they leave the playground at the end of their final day at Manor Court. To allow this to happen safely, Year 6 parents will be invited to the playground at **2.50pm** on Friday 18<sup>th</sup> July to applaud the children as they leave. Year 6 children will leave school at 3pm on this day.

If you have any questions or queries about any of the above events, please do not hesitate to contact us,

Kind regards,

*L Jones*      *Emith*

Mrs Jones and Miss Smith  
Year 6 Teachers

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