



# MANOR COURT Community Primary School

*incorporating* Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

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Manor Court EYC  
Parents and Carers

3<sup>rd</sup> February 2025

Dear Parent/Carer,

## **Early Years Centre Fees Policy**

Please find attached the updated fees policy for the Early Years Centre. There have been some changes within the policy around funding for 2-year-olds for working families and a small increase in our fees which is much less than other local organisations are now to be charging.

With effect from 1<sup>st</sup> April 2025 the following fees will apply:-

	Hourly Rate	Lunch Box fee	Session Fee (AM or PM)
2 Year olds	£6.80	£3.40	£20.40
3 & 4 Year olds	£5.47	£2.74	£16.41

Due to ever increasing costs the increase is necessary to enable the Early Years Centre to continue to provide the excellent provision that it currently provides.

The new hourly rates also bring our fees more in line with the Government funding that we receive but we have kept the increase to a minimum so that they remain competitive with other pre-school providers in the town. Invoices for the Summer term will be sent to parents within the next few weeks and will reflect these changes as agreed by our local governing body.

If you have any concerns or queries, please do not hesitate to contact us.

Yours sincerely

Mr Luke Talmage  
Head Teacher

Miss Sophie Warren  
EYC Manager

ASPIRE

Ambition • Sincerity • Positivity • Integrity • Respect • Empathy

