



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

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Wednesday 6th December 2023

Dear Parents and Carers

Reference: The Manor Court Magical Christmas Bus Tour

We are extremely looking forward to our Manor Court Magical Christmas Bus Tour which is happening during the school day on **Thursday 14th December**. Please read this letter carefully as it contains answers to the questions that you may have.

What should my child wear?

Please be mindful that this is an 'Open-top' Bus tour, and the event will happen (unless cancelled by the bus company) regardless of the weather. For children to be allowed to ride on the top of the bus and to get a brilliant view of the Christmas lights, they will need to have a warm waterproof coat (that can be zipped up). It is also important for parents to send children to school with a named hat and named pair of gloves to keep them warm from the cold weather.

Children are allowed to wear their Christmas jumpers to school on this day or wear Christmas fancy dress to celebrate this Christmas activity. If your child does not wish to wear their Christmas jumper or Christmas Fancy dress, then they are expected to wear their school uniform as this is not a non-school uniform day.

What route will the Bus take?

The Bus can carry 70 passengers and will pick up each year group from the front of the school at the time stated in the timetable below.

The bus will travel down the high street, past Tesco's and follow the route of the bus to Taunton to near the factory shop. At the end of Great Western Road, the bus will turn left onto Victoria Avenue and at the roundabout at the end, turn right and travel up towards the high street. At the crossroads near Furnham Church the bus will turn left and follow the road past Claire House and opposite St Mary's Church turn right and then follow the road past our school to the end of Crowshute turn left onto the high street and follow this road once more until the traffic lights at the crossroads turn right and follow the earlier back to the school where the children will disembark the bus.

This route will take around twenty-five minutes in total and will include a stop in which an additional passenger (dressed in red and white) will get onto the bus and give each child a present.

The timetable of the day

This is the timetable for the Manor Court Magical Christmas Bus Tour.

Foundation Stage (Squirrels & Hedgehogs)	09:00 – 09:35
Year 1 (Bumblebees & Dragonflies)	09:40 – 10:15
Year 6 (Otters & Herons)	10:20 – 10:55
Year 2 (Nightingales & Magpies)	11:00 – 11:35
Year Four (Eagles & Puffins)	11:40 – 12:15
EYC children	12:20 – 13:00
Year 5 (Badgers & Foxes)	13:35 – 14:10
Year 3 (Owls & Kingfishers)	14:15 – 14:50

EYC children

We have 43 children on roll in our EYC and on Thursday 14th December – 27 children are booked in to attend the morning session and 25 children for the afternoon session.

- Parents of children who attend the morning session and not booked in to attend the afternoon session must collect their child from the front of the school at 13:00.
- Children who are booked in for the afternoon session must drop their child at 12:10 at the school reception with EYC staff.
- Any child not scheduled to attend EYC on Thursday can attend this tour but must be left with EYC staff at the school reception at 12:10 and collected promptly from the school reception at 13:00. The children cannot be collected late as they will not be in ratio for the afternoon, and we have no additional staff for them to stay.

If your child does not attend the EYC on a Thursday and you would like them to enjoy this wonderful experience with their friends, please EYlog Sophie and the team by 17:00 on Tuesday 12th December.

If you do not wish your child to experience the Christmas Bus tour, please message Sophie and the team so that you can plan to collect your child early or drop them off late on this day.

On this day we will make alternative arrangements to feed the EYC children during the morning session a more substantial snack

Can I come and watch?

Please do feel free to stand at any point along the route and wave at the bus and take photos to share with us on social media using the hashtag **#MCXMASBUSTOUR**

Please do not hesitate to contact us if you require any further information.

Wishing you a very Happy Christmas and wonderful New Year.



Mr Luke Talmage
Headteacher



Mr Alan Clode
Deputy Head and Inclusion Leader