



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

Duck Lane, Chard, Somerset TA20 2ES

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Friday 20th October 2023.

Dear Parents and Carers.

Reference: Before school arrangements from Monday 30th October 2023

Our arrangements for children coming into school each morning has evolved from the measures that we introduced during the coronavirus pandemic to keep each child safe. We believe that these have encouraged independence in our children and led to a positive start to the morning.

We are noticing that some children are arriving to school extremely early each morning and many of the older pupils are being left by their parents (without adequate supervision) before the school gates open. We would like to remind parents that the safe supervision of their child is the responsibility of the parent before the school gates are opened at the start of each day.

From Monday 30th October

The school gates at the entrances at the front and rear of the school will now be opened at 08:40 and not before. Children will continue to be encouraged to walk to their classrooms independently as they are currently doing and prepare for the day by completing their early morning work.

Each of the gates and external doors will be closed at 08:45 when the morning registration will be taken. Any arrival after 08:50 will be classed as late and children will be expected to enter the school building through the school office, as is currently expected for all late arrivals.

Please can we remind you that parents are not expected to be in the building at any point during drop off and collection time unless there is a prearranged appointment or unless you are attending celebration assembly.

All other morning arrangements will remain the same as they currently are. All arrangements for collection time at the end of the school day remains the same as they currently are.

Thank you for your ongoing support.

Mr Luke Talmage
Headteacher

Mr Alan Clode
Deputy Headteacher & Inclusion Leader

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