



MANOR COURT Community Primary School

incorporating Manor Court Early Years Centre

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage

Deputy Head Teacher Mr A Clode Assistant Head Teacher Mrs G Terry

Duck Lane, Chard, Somerset TA20 2ES

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Monday 29th March 2021

Dear Parents and Carers,

End of Spring Term Track & Trace arrangements

Positive COVID-19 cases during the Easter Holiday period:

The Department for Education has confirmed that schools and headteachers will need to continue their track and trace procedures up to and including Tuesday 6th April 2021.

During the five-day window which follows the last day of term, if your child tests positive for COVID-19, please email the school at: covidcase@manorcourt.ppat365.org – this email address will be checked at 11am and 3pm each day for any new confirmed positive cases. After receiving an email informing us of a confirmed positive case, you will then be called by Mr Talmage or Mr Clode to obtain further details.

If, during the first six days after teaching ends, a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours of being in school**, the school is asked to assist in identifying close contacts and will provide guidance from Public Health England, as the individual may have been infectious whilst in school.

If your child is in the affected 'bubble', you will receive notification and guidance via ParentPay and also a message via social media prompting you to check your ParentPay account.

Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

After Tuesday 6th April 2021, if your child returns a positive test, there is no need to email the school to inform us, unless they are not going to be able to return on Tuesday 20th April 2021. This email will be picked up on Monday 19th April 2021.

If you have any questions, please do not hesitate to contact the school.

Again, thank you for your continued support during this challenging time.

With the very best of wishes,

Mr Luke Talmage
Head Teacher

Mr Alan Clode
Deputy Head/Inclusion Leader



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