



MANOR COURT Community Primary School

incorporating **Manor Court Early Years Centre**

A Member of Preston Primary Academy Trust

Head Teacher Mr L Talmage **Deputy Head Teacher** Mr A Clode

Duck Lane, Chard, Somerset TA20 2ES

Telephone 01460 62350 • email office@manorcourt.ppat365.org

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5th October 2020

Dear Parents and carers

October Parents Evening

Regular conversation between parents and class teachers is an important part of the school year and we appreciate that this is especially valuable for children who are new to our school. Unfortunately, current Government restrictions means that arranging parents evening meetings in person, is currently not possible.

However, we will be holding our parents evening as usual in the last week of this first half term. Appointments will be in ten-minute slots either via Zoom or a telephone call. Class teachers, Mr Clode and Mr Talmage are happy to speak to parents in whichever way that parents would prefer or find easiest, however please let the class teacher know if you would prefer a telephone conversation with them, otherwise appointments will be via Zoom.

Parent Evening appointment times will be issued for either Tuesday 20th October between 15:30 – 18:00 or Thursday 22nd October between 16:00 – 19:00. If the time issued for your child is not convenient please let the class teacher know via the year group email address and an alternative time will be arranged, however these alternative times are limited and will be issued on a first come first served basis.

For information, the year group emails are:-

Child's Class	Email Address
Foundation – Hedgehogs & Squirrels	Please continue to use Eylog
Year 1 – Bumblebees & Dragonflies	Y1@manorcourt.ppat365.org
Year 2 – Nightingales & Owls	Y2@manorcourt.ppat365.org
Year 3 – Kingfishers & Owls	Y3@manorcourt.ppat.365.org
Year 4 – Eagles & Puffins	Y4@manorcourt.ppat365.org
Year 5 – Badgers & Foxes	Y5@manorcourt.ppat365.org
Year 6 – Herons & Otters	Y6@manorcourt.ppat365.org

If you would also like to see Mr Clode (Deputy Head/Inclusion Leader), please let us know. Mr. Clode may also request an appointment to see you.

Please do inform us if you would like a Portuguese translator to be present during your appointment.

Thank you for your ongoing support.

Yours sincerely,

Mr Luke Talmage
Head Teacher

Mr Alan Clode
Deputy Head/Inclusion Leader



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