

## **Conditions of use of the Consent form for the recording and use of images and sound**

- This form is valid for the duration of your child's education at our school. If you change your mind about giving consent to any of the above while at our school, please contact the school immediately.
- If we decide to take photographs, video or record sound for any other purpose than those listed here, we will ask for additional specific consent.
- Images of children and sound recordings will be stored securely in school. Please be aware that the school has no control over the way external photographers and the media store images.
- We will retain photographs that represent an historical record for the school or those that could be used for future learning.
- We will not usually retain other photographs of your child after they cease to be a pupil at this school. However, photographs on our website; in our school prospectus and other publications; or those that are part of our archive of learning activities, could continue exist for a period of time after the child has left the school.
- We will not include any personal details such as surname, home phone numbers or email addresses of pupils in any publication.
- We will only use photographs and video of pupils who are suitably dressed, to minimise any risk of misuse.
- We may use photographs of a whole class with a general label, where individual children are not identified.