

# Manor Court Primary School Acceptable Use of Technology Policy for Pupils

Technology is a great tool to support learning, find information and to communicate and share with others.

The School encourages its appropriate, effective and safe use. All users of technology in the school must agree to certain rules and will only use the equipment and software as instructed.

## My Responsibilities

I know that teachers will check how I use computers and iPads.

I will follow the rules agreed in class when I am using computers, iPads and the internet.

I know that teachers may investigate things that upset other people outside of school.

I know that if I don't use technology properly, there will be consequences for me.

I will tell a trusted adult if I think technology is not being used properly.

I will tell a trusted adult if I think technology is upsetting other people.

I will think about how much I use technology outside of school to ensure that I stay healthy.

## Online bullying

I understand that the school will not accept bullying in any form.

I will not write anything in documents, messages or online that may upset, cause hurt or embarrass other people.

I understand that I should report any incidents of bullying to a trusted adult.

## Use of internet

I will not try to access sites that are blocked or that are unsuitable for use in school.

I will carefully check information I use for my learning.

I will report anything I find that makes me worried or upset.

## Personal mobile devices

I will only use personal mobile devices when I have permission from my teachers.

Name \_\_\_\_\_

Signed \_\_\_\_\_

Class \_\_\_\_\_ Date \_\_\_\_\_