



**MANOR COURT**  
**Community Primary School**  
Incorporating  
Manor Court Early Years Centre

Duck Lane, Chard, Somerset, TA20 2ES

Head Teacher: **Mr L Talmage**  
Deputy Head Teacher: **Mr A Clode**

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5<sup>th</sup> December 2017

Dear Parents and Carers of Year 3 & 4 Pupils

**Year 3 and 4 Christmas Service - Wednesday 13<sup>th</sup> December.**

As the Christmas period is nearly upon us, I am writing to advise you of the arrangements for our Christmas services. The Year 3 & 4 service will be between 10:30am - 11:30am in St Mary's Church, Chard. The children will be walked back to school after the service.

Due to the size of the church and the maximum that it can hold, numbers are limited to 100 adults. Family members who wish to attend this service should complete and return the attached slip to reserve a seat.

Please complete the attached slip and return it to the school office by no later than Friday 8th December.

We look forward to seeing you.

Yours sincerely

Mr L Talmage  
Head Teacher

Mr A Clode  
Deputy Head/Inclusion Leader

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**Manor Court Community Primary School – Years 3 & 4 Christmas Service**

**Wednesday 13<sup>th</sup> December 10:30am - 11:30am**

Name of Pupil .....

Class .....

I/we require ..... seats for the 10:30am - 11:30am Christmas Service at St Mary's Church, Chard

Signed .....

Date .....